Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**BABU SHOBHA RAM GOVERNMENT ARTS COLLEGE**
Name of the head of the Institution	**Dr.Lavleena Vyas**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01442732336**
Mobile no.	**9461408240**
Registered Email	**artscollegealwar@gmail.com**
Alternate Email	**iqacbsralwar@gmail.com**
Address	**BABU SOBHA RAM GOVERNMENT ARTS COLLEGE NEAR JAIL CIRCLE**
City/Town	**ALWAR**
State/UT	**Rajasthan**
Pincode	**301001**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Dr. S.S.VAIDWAN**
Phone no/Alternate Phone no.	**01442732336**
Mobile no.	**9413048349**
Registered Email	**iqacbsralwar@gmail.com**
Alternate Email	**artscollegealwar@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/babu_shobharam_government_arts_ciollege/uploads/doc/2017_4_28_12_28_13_aqar-2016-17-progress.pdf

4. Whether Academic Calendar prepared during the year

No

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2	2006	02-Feb-2006	02-Feb-2011
2	B+	2.81	2016	21-Feb-2016	21-Feb-2021

6. Date of Establishment of IQAC

01-Jul-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
No Data Entered/Not Applicable!!!		

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Launching of prestigious 'Faculty Talk' programme, This College is the only one to run such a programme in entire Rajasthan 2. Suggesting and working out of infrastructural and ICT development Programmes for excellence in academics 3. Installation of the Eclassroom through the State Govt 4. Evaluation of Selection Scale API eligibility of lecturers of this college and other colleges as Nodal IQAC and making recommendation to the State Govt 5. Evaluation of PAYBAND IV API eligibility of lecturers of this college and other colleges as Nodal IQAC and Making recommendation to the State Govt

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Better, deeper and higher involvement of faculty an academic activities and research	Curriculum completed.

Formation of Committees, Allocation of Tasks	Committees targets achieved Tasks accomplished
To upgrade power supply and reduce the bills	Installation of solar panels and increased load power transformer for increased and low cost power supply
To upgrade the ICT and e-learning	A new Hall (extension of Administrative Block) construction completed
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2018**
Date of Submission	**22-Feb-2018**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**The institution is using various MIS and egov web applications which college uses for managing and executing the studentspecific, government employeespecific and industryspecific services to all the residents of Rajasthan. SSORajasthan, Paymanager, IFMS, PFMS are among the few which are used regularly. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, ELibrary and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employeerelated activities such as biometric attendance, General Provident Fund, Sate Insurance, Property Return etc. are managed by this portal. URL: https://sso.rajasthan.gov.in/signin Salary PayManager is the Pay Bill Preparation System, a common and integrated platform to prepare the pay bills of the employees. It not only provides the facilities for Pay bill Preparation but also Preparation of DA Arrear, Bonus, Arrears and Leave**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college takes pride in imparting quality education and completion of syllabus in time. The college adopts systematic process of curriculum delivery to the students. The college administration has devised a flowchart on the basis of seniority of faculty members to monitor the curriculum system. Senior faculty are appointed as members in order to monitor effective governance of the academic process within the institution. The committee formed to meet this requirement holds meetings regularly to discuss the emergent demand from students as well as the syllabus revised(from time to time) by the affiliating RRBM university. The HOD's of all the departments discuss time-slots and related issues among the department faculty for effective academic delivery. It is the responsibility of the HOD's who ensure that adequate weightage is given to every aspect of the curriculum/syllabus and thereby effective delivery of all faculty members within each department. For providing ICT support for academic delivery, 8 smart rooms have been set up for the 8 PG departments which are used by the teaching faculty, this makes teaching interactive and students enjoy learning. To assess effectiveness of the process, student test/ assessment, both subject-wise and class-wise is conducted at the end of every month.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NIL	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	NIL	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

NIL	Nill	Nill

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	B A HONOURS	28
MA	GEOGRAPHY survey field visit	92

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from the stakeholders leads to improvements and the suggestions give us the scope to improve. The feedback from the stakeholders mentioned above is collected by the Internal Quality Assurance Cell (IQAC) of the college on the basis of random survey.Feedback forms (Questionnaire Type)are distributed to the concerned. The questions are exhaustive in the sense that they cover almost all aspects of the functioning of the institution- academic,campus cleanliness,facilities, co-curricular, extra-curricular, infrastructure, facilities, library and services provided by the institution and other areas of improvement. A feedback report is prepared on the basis of the data collected from various respondents viz. students,parents,teachers,visitors,Alumni,ministerial staff etc. This report summarizes and reflects the opinion of the stakeholders and indicates areas of dissatisfaction. The report is then discussed in detail with the college administration in a meeting chaired by the Principal. The grievance redress committee takes necessary decision or initiates further action on points of dis- satisfaction received during the feedback. An Action taken report is prepared and implemented by the Principal. Students/stakeholders can also drop his /her suggestions/complaints in the suggestion boxes placed in the campus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4386	536	3	96	99

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
99	30	15	2	8	4
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring plays a crucial role in boosting the confidence level among students and to inculcate good behavior and a sense of pride in students. Being a co-ed college, our efforts are directed at 'gender equality and empowerment'. We try to provide practical solutions to various problems including emotional issues faced by our students, thus enabling them overcome the depressed mental state and assert their identity. Approximately 33 of our teaching faculty are women who play a crucial role in counseling and are capable of empathizing and providing effective solutions to the girl students. Students feel free to discuss various issues including personal matters and find solutions to various problems concerning their, studies, career growth or opportunities. As such, our teachers are very effective mentors. The operational mechanism for mentoring within the institution basically occurs at two levels- Within the Department i.e., for PG students belonging to a particular department and at the college level which is accessible by any student of the college irrespective of the department he/she belongs to. At the department level, the faculty members of the department establish a comfortable rapport with their students during the course of routine and regular classroom interaction. The students feel free to discuss their problems with any faculty member. Sometimes, issues are discussed among faculty members in the presence of the mentee in order to find appropriate solutions to the problems faced by her. A register is also maintained by the department faculty where issues discussed and solutions given are noted. Student redressal cell play a crucial role in providing solution to the students and also manage the record of complaints received and the action taken.Besides this NSS, NCC and SCOUTSGUIDES incahrges play a very crucial role in shaping the personality,confidedce and agility of the students.Though the campus is ragging free ,the anti ragging committee looks into the matters related to ragging and takes necessary legal action against the offenders

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5904	99	1:60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
103	99	4	0	88

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers	Designation	Name of the award,

	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2018	Dr. Suman Singh	Associate Professor	STATE NSS AWARD

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Nill	Nill	Nill	Nill

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment within the college primarily includes monthly tests, assignments, and group discussions at the department level. The monthly tests are a routine exercise and it also provide an opportunity to the teacher to asses the level of students he is teaching ,so that he make his teaching more interactive and student friendly. These tests are conducted for students at both UG and PG level. Surprise tests are conducted by the concerned teacher during the class hours for assessing the performance. The pattern, nature and structure of evaluation of the surprise tests are designed by the concerned teaching faculty. As a confidence building measure ,it was felt necessary to give assignments and conduct research paper reading/seminar activities for the PG students in order to provide a platform for free expression and exchange of ideas. Therefore, such activities are planned for PG students who have attained a higher level of understanding and would therefore benefit to attain academic excellence from discussions held during the seminars. These activities also help in arousing interest about the concerned subject which is the prime objective behind organizing these activities. These activities help in developing spoken and writing expertise among students. Tutorials and informal discussions are held for slow learners by giving them small and easy assignments and also motivating them, rewarding them by a token of appreciation for their achievements. This works well for students who are unable to attend to their studies under pressure from the family members and those ,who treat their higher education as a secondary pursuit and therefore worthy of negligence. The departmental seminars and discussions are a later addition to the practice of internal assessment as an improvisation upon earlier practice of conducting tests alone. With the passage of time, it was realized that an active and participatory method would prove more fruitful to achieve the goal of imparting quality education and empowerment of students. This also help to understand the mental and learning ability of the student.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yearly Academic calendar is prepared by the Commissionerate of college education and adhered for conduct of Examination and other activities of NSS,YDC . The internal assessment within the college primarily includes term tests, assignments, and group discussions in the college focus on seminar presentations of students to nurture their presentation skills while providing a platform for expression of thought and ideas. For internal assessments and

term tests, functioning of a committee of college faculty ensures the conduct and evaluation of internal tests under the supervision of department in-charges. This practice enables self-assessment of the student while enabling a close interaction between the teacher and the student. Ensuring an effective delivery mechanism, the students are evaluated and informed about their progress by the concerned faculty. The problems faced by the students are freely discussed thus fostering a free interactive environment between the student and the faculty.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_a
lwar/babu_shobharam_government_arts_ciollege/uploads/doc/BSR%20SUBJECT%20COURSE
%20%20OUTCOME.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B A PASS COURSE	BA	Nill	864	769	89
B A HONORS	BA	Nill	22	21	99.5
M A	MA	Nill	236	225	95.24
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://hte.rajasthan.gov.in/college/gcaalwar/http-hte-rajasthan-gov-in-
college-gcaalwar-studentcorner

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	1718	UGC	600000	447500
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category

NIL	Nill	Nill	Nill	Nill

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	Nill	Nill	Nill	Nill	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
POLITICAL SCIENCE	1
GEOGRAPHY	2
HINDI	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	3	Nill
National	GEOGRAPHY	10	Nill
National	POLITICAL SCIENCE	17	Nill
National	SANSKRIT	7	Nill
National	SOCIOLOGY	5	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
SOCIOLOGY	9
GEOGRAPHY	1
ENGLISH	2
POLITICAL SCIENCE	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
nil	Nill	Nill	2017	Nill	Nill	Nill

<div align="center">No file uploaded.</div>

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	Nill	Nill	Nill	Nill	Nill	Nill

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	48	85	20	Nill
Presented papers	32	50	18	2
Resource persons	3	10	17	3

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
ATC	NCC	1	5
BLOOD DONATION	NCC	2	30

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	INDIRA GANDHI AWARD	GOVT.OF NDIA	1
NSS	STATE AWARD	GOVT.OF RAJASTHAN	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	Nill	Nill	Nill	Nill

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	Nill	Nill	Nill

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	Nill	Nill	Nill	Nill	Nill

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	Nill	Nill

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ALICE	Fully	6.0.20	2008

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	36660	5595631	955	191629	37615	5787260
Reference Books	48570	15050884	742	297371	49312	15348255
Journals	37	26000	1	1000	38	27000
e-Books	0	0	0	0	0	0

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 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	Nill	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	78	2	1	14	3	4	10	5	0
Added	0	0	0	0	0	0	0	0	0
Total	78	2	1	14	3	4	10	5	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

5 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
67000	67000	500000	500000

 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

 The college has a well-organized and decentralized mechanism of maintenance of physical, academic, and support facilities through different Committees. Student Fund Advisory Committee Management of student fund collected is under the purview of Principal, assisted and advised by Students Funds Finance

Committee. This Committee frame rules, define the power of expenditure to be exercised by the various committees and deal with matters related to the proper utilization of funds as per the state government directions. College Development Committee College Development Committee comprises of Principal (Chairperson), MP and MLA, Chairperson of Municipal Council, Assistant Director- College Education, Senior Faculty member (Secretary), Two eminent academicians, Two parents, One Member Nominee (Nominated by Principal from existing faculties). CDC conducts a minimum of 3 meetings in academic session to discuss and prioritize demands laid by various departments. It generates and manages extra funds from government and non- government agencies in favour of college for infrastructure and academic maintenance. Purchase Committee For maintaining the transparency in the procurement process, a purchase committee comprising of Principal, two/three senior faculty members, store in charge and accounts personnel exists. Demands for all infrastructure requirements with the approximate budget are laid by the departmental heads or committee in-charges. Every purchase strictly follows GFAR rules. Building Committee and Maintenance committee-- Building Committee makes necessary arrangements for adding new academic infrastructure and care of the maintenance of the building in the college as per the need of the institute. This committee liaison with the PWD or other agencies as notified by the state government for civil work. Committee verifies the civil work carried out by contractors. Maintenance committee takes care of any ad-hoc maintenance on the part of electricity, plumbing, instruments office makes the arrangements according to the demands raised by the departments and as per the direction of the maintenance committee. Garden /Environment committee- Garden Committee, a group of dedicated teachers,with the help of NSS/NCC cadets build and maintain the gardens . The committee develops a yearly plan and outlines its expectations for the college. Committee also helps in preparing the green audit report. Library Committee-- managed by librarian supported by the the library committee strategically sketch/draft the smooth functioning of the library for maximum utilization of the library. Departmental In-charge with a consultation with the faculties provides a list of books to library committee for purchase. IT/computer Committee look after the maintenance of the IT infrastructure and the usage policies. Website coordinator ensures the updating of the college web portal. The UGC committee looks after the matters related to UGC and JRF ,SRF.Cleanliness Committee-- Cleanliness Committee takes care of the cleaning of campus area as well as classrooms and labs, conducts programmes with the collaboration of government and non-government organizations.

https://hte.rajasthan.gov.in/college/gcaalwar

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	CM , SC,ST ,MINORITY SCHOLARSHIPS	2859	14295000
Financial Support from Other Sources			
a) National	STATE SCHEME DEVNARAYAN SCOTY2	2	84000
b)International	Nill	Nill	Nill
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
YOGA	21/06/2017	200	NSS NCC
LANGUAGE LAB	03/07/2017	340	ENGLISH DEPARTMENT
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	0	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	9	5

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NO RECORD	Nill	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	480	B A	BSR GOVT,COLLEGE	BSR GOVT. COLLEGE	M A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	21
Civil Services	1
Any Other	17

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
DEBATE	INTERCOLLEGIATE	20
cultural program	college	75
SPORTS	INTERCOLLEGIATE	120

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	NIL	Nill	Nill	Nill	Nill	Nill

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college student's union is student body that represents the interests of students in college.administration.it is a platform responsible for organizing various student activities. The administrative body consist of president , vice president, general secretary, joint secretary, class representatives .The principal along with staff advisor provide guidance to the student leaders of student union .All the student office bearers and representatives are elected by the students through secret ballot, a democratic and transparent process. The student representatives are also members of the college committees such as cultural committee ,disciplinary committee,IQAC. This enables the participation of the students community in taking major decisions concerning the curricular and co- curricular activities of the college. The students union organizes many noteworthy events throughout the year such as cultural, literary, sports . Some of the important events which are each year at the credit of Students Union are Annual cultural function , Freshers day celebration

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

College has a well established and functional alumni since 2009. Its objectives were to contribute to the overall development and prosperity of the college, to establish mutual communication between the regular students and the alumnus of the esteemed college. It also aimed at enhancing and encouraging the academic activities, organizing meetings, conferences, discussions and alumni members are invited in cultural programs. Some alumni are members of the development council of the college. Often provide valuable suggestions in the meetings regarding development plans, Interact with students to share their experiences of successful life also to motivate the students.

5.4.2 – No. of enrolled Alumni:

25

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

(1)Core Meeting- (2)Executive Meeting- (3)General Body Meeting- once a year

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision of the College is to educate young men and women not only to make them employable human recourses but also the learned citizens with moral commitment, continuous introspection and noble character. To provide such an opportunity and open access to higher education in Arts and Humanities to students across entire social strata, irrespective of caste creed or colour.Our Mission is tomake every student employable through all- encompassing trainingand development of right skills.The institution aims to emerge as a center of academic excellence and research. The college being a govt. institution aims at reaching out to the lesser privileged and lesser motivated to pursue higher education and thereby converting the unaware into awakened, educated and capable human resource and citizen. The IQAC encourages faculty to engage in innovative teaching and learning , make more frequent use of the smart classrooms and internet to keep abreast of latest developments. E-classroom established .College adopts all measures for smooth conduction of all kinds of examination, Adopt guidelines of the Affiliating University. Conducts several other State Govt. examinations .

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	Absolutely fair conduction of examinations as per University norms, College adopts all measures for smooth conduction of all kinds of examination, Adopt guidelines of the Affiliating University. Conducts several other State Govt. examinations
Teaching and Learning	Adopt guidelines of the Affiliating University and Directorate. The IQAC encourages faculty to engage in innovative teaching and learning , make more frequent use of the smart classrooms and internet
Curriculum Development	some faculty members are engaged in BOARD OF STUDIES of the affiliating university
Admission of Students	As per University Norms accepted by the State Govt. Admission policy is sent to colleges by the commissionerate of college education rajasthan. Admission is ONLINE

Industry Interaction / Collaboration	Geography and Sociology students are taken on Industrial Visits. Some other students are also allowed to join the visit.
Human Resource Management	Through formation of Committees, Division of work through conveners time to time as per specific and general needs. Excellence in academics and research through programmes and committees
Library, ICT and Physical Infrastructure / Instrumentation	Library equipped with more computers, a strong Wi-Fi and FTTH line in the college, A big hall costing 12, 79, 0000/- under construction ICT lab rs 600000/- under process of being established Weather observatory rs 3,50, 000/- being established Two halls constructed as extension of the administrative block Rs. 20.00000/-
Research and Development	Inspire and assist faculty to upgrade knowledge, apply for TRF and obtain Ph.D., apply for PDRF and Major and Minor research Projects. Also to attend other useful courses and lectures organized in college and elsewhere. IQAC counsels applicants of Selection scale and Pay Band IV regarding development of their API and Publications

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	PayManager is the Pay Bill Preparation System, an integrated platform to prepare the pay bills of employees. IFMS is an umbrella system, of state government, covering all financial-modular systems and their integration. It is used for Demand, Distribution and disbursement of the budget. College is also accessing PFMS for all plan and Centrally Sponsored Scheme specially RUSA. The Rajasthan State Public Procurement Portal (SPPP) of Government of Rajasthan
Student Admission and Support	Admission is done as per the admission policy issued by the Commissionerate of College Education RajasthanDepartment of Information Technology and Communication, Govt. Of Rajasthan http://scholarship.rajasthan.gov.in Admissions are completely online and a number of scholarships like CM scholarship, Social Justice and Welfare

	Scholarship,Minority, Scooty for meritorious girls and for MBC girls too are disbursed to students online
Planning and Development	Institutional strategic planning is governed by UGC guidelines and policies as directed by the Department of College Education, Rajasthan, Jaipur. A number of committees are formed for addressing development of infrastructure, enhancement of institutional quality, research activities, faculty development, cultural enrichment. Various committees are involved in planning and descision making.
Administration	Regular administration work is enrouted through http://hte,rajasthan.gov.in/ dce.egov@gmail.com. Rajasthan Single Sign On is an initiative by the state government which provides various services for students and colleges. SSO provides Admissions, Scholarships, No Objection Certificate for Private Colleges, College Website Management, E- Library and Sampark (an innovative effort to lodge complaints of the common people and get redressal of problems). Many employee-related activities such as biometric attendance,

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	O	O	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	WORKSHOP	RAJASTHAN SERVICE RULES	13/03/2018	13/03/2018	99	41

| 2018 | WORKSHOP | RESEARCH METHODOLOGY AND HUMAN RIGHTS | 06/03/2018 | 08/03/2018 | 120 | Nill |

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE	1	08/10/2018	27/10/2018	21
WORKSHOP	120	06/03/2018	08/03/2018	3

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
99	99	41	41

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per RULE AND REGULATIONS of Government of Rajasthan and UGC	As per RULE AND REGULATIONS of government of Rajasthan	As per RULE AND REGULATIONS of Government of Rajasthan and UGC

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has both internal and external audit mechanism. Internal auditis done as and whenrequired throughout the year by theInternal AuditCommittee formed by the faculty members of the college. The committee takes upaudit tasks such as checking bills, verifying bills from the store, verifyingwhether the correct bill amount has been entered in cash-book. Thereafter thebills are countersigned by DDO,Drawing and Disbursing Officerof theinstitute. External audit (physical and Financial) is done by the Director,Directorate of Inspection, Government of Rajasthan and AG Office of CentralGovernment

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
O	0	O

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	PRINCIPAL
Administrative	Yes	RAJASTHAN GOVT.	Yes	PRINCIPAL DIFFERANT COMMITTEES

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college does not have a parent teacher association.Yet an yearly parents-teachers meet is organized for trust building and valuable feedback

6.5.3 – Development programmes for support staff (at least three)

Services recognized and honoured on 15 August and 26 January

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To implement NAAC recommendations To develop library in accordance with NAAC recommendations To expand computerization and IT set up To make IQAC more effective to contribute for excellence of excellence To make efforts to develop centralized MIS in the college To launch all necessary information of public interest in public domain i.e. on the website for all stakeholders and also to reduce RTI work load

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	1. Computerized Administrative Block and Automated Library	Nill	Nill	Nill	12
2018	2. IQAC Organized Interdisciplinary Research Scholars' Meet	13/03/2018	13/03/2018	13/03/2018	60
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants

programme			Female	Male
HEALTH AND FITNESS	02/10/2017	02/10/2017	50	3
HEALTH AND DIET	03/11/2017	03/11/2017	114	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The college has a solar power panel of 32 KW•Groups of students have visited Bio-diversity Park to know about plant animaldiversity of the region. Geography department organize field visits and otherenvironmentrelatedissues•Waterharvestingsystemaredevelopedatselected places in the college campus. Extensive use of LED Bulbs besides attempts tomake students aware about conservation of energy through slogans, posters,charts etc. • The campus is lush green due to extensive plantation program being conducted from time-to- time. Plants are watered and maintained by theNCC cadets/NSS volunteers

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	12
Rest Rooms	Yes	1
Scribes for examination	Yes	3
Provision for lift	No	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	24/09/2017	1	YOUTH AND SOCIETY	CHILD EDUCATION	150
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
code of conduct	Nill	https://hte.rajasthan.gov.in/dept/dce/raj_rishi_bhartrihari_matsya_university_alwar/babu_shobharam_government_arts_ciollege

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
CIVILISED SOCIETY	23/09/2017	23/09/2017	185
HEALTH AND FITNESS	02/10/2017	02/10/2019	50
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college boasts of its lush green campus. Green Initiative: 1-Landscaping with trees plants. 2- Water harvesting Use of RO Waste Water for plants. 3-Observed Car-free Day Environmental Awareness Events organized by NCC/NSS . 4-Trees are planted for green and clean air during rainy season. 5-.Naturalgarbage and leaves shed by trees are put in compost pit to make manure.thismanure is used to nurture plants

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Computerized Administrative Block and Automated Library 2. IQAC Organized Interdisciplinary Research Scholars' Meet (Presentation and Evaluation of Ongoing Research) 90 of the funds generated by IQAC and participation/presentation certificate issuedto scholars. 3 The IQAC "Faculty Talk" progamme for promotion of interdisciplinary research started

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://hte.rajasthan.gov.in/college/gcaalwar

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college is the largest Arts College in the District. It is also the college with CPE status /centre for excellence. The College is B accredited by NAAC. The College IQAC serves as a nodal IQAC for some other colleges of alwar district. All the college resources including the infrastructure have been updated. All the records and reports concerning students, staff, academic depts., accounts, store, curricular and co- curricular activities are updated. College has undergone a thorough facelift and beautification. Computers and computer labs have been updated. There has been massive furnishing and repair of offices and premises. Premises and grounds and parking lots have been made more attractive. Supply lines of water and electricity have been renovated. The overall impact is the increased interest of all the stake holders in the institution and hence the development of better and more effective academic and activity environment

Provide the weblink of the institution

https://hte.rajasthan.gov.in/college/gcaalwar

8.Future Plans of Actions for Next Academic Year

The college will put in all efforts to: Implement reservation policy as per government rules. Seats reserved for the students of these category. Financial assistance to the above mentioned sections of society in the form of concessions

in admission fee. Scholarships /stipends and free books are provided to the socially backward and weaker sections and differently abled students. Faculty members will be encouraged to put more efforts and take extra classes and provide notes to make them capable to compete with other students.Free Course remedial classes are conducted by teachers Different quiz and programmes are organized to prepare the weaker section students for competitive exams. Student Mentoring and Counselling by expert and sensitive faculty Guidance is provided to these students to go for higher studies and other jobs. Students to participate in various competitions /National/International Along with academics students are encouraged to participate and involve in literary and cultural activities at college, state, national level. Subject societies, associations, clubs, cells and forums cater to student's divergent taste. The college invites experts to improve the performance of the students in the field of their interests so that they can excel in local, zonal, state and national level. The college adopts women safety measures and also provides legal guidance Medical assistance to students: Under the agies of NSS and NCC college student s are made aware about health and good living habits. The college provides insurance cover to students without charging premium. The college conducts free medical check-up camps for girl students. Skill development programs: To inculcate good habits and groom the student s for better jobs the college provide skill and personality development course viz. spoken English, personality development, computer skills